

TELLURIDE HOSPITAL DISTRICT
February 22, 2007
REGULAR BOARD MEETING MINUTES

Board Members in attendance: Bill Grun/President, Mark O'Dell, and Albert Roer/Treasurer by phone until 9:40am. Allen Solomon, MD. arrived at 9:40 am
Alexandra Dujardin/Secretary was excused
TMC Management Present: Gary Hughes/Executive Director, Julie Wesseling/Financial Manager, Nan Dudek/Recorder, Eric Johnson, FNP/Primary Care Manager and Eric Adolphi/Facility Manager

I. CALL TO ORDER & PUBLIC MEETING WELCOME

Bill Grun called the meeting to order at 8:20am

II. MINUTES

Board members discussed the minutes of the previous meeting.

Motion: Bill Grun moved that the board approve the minutes of the January 25, 2007 meeting with the edits discussed and noted. Mark O'Dell seconded the motion. The motion passed with the three members present voting in favor.

III. ADMINISTRATIVE REPORT - Gary Hughes

- Gary Hughes presented the 2006 Specialist Count. (See attached)
- As requested by board members, Gary presented the 'Characteristics of Affiliation' for the basis of future discussions concerning affiliation with a regional hospital. The goals of affiliation include improved access to health care, reduced overhead and expansion of telemetry. The report included models of affiliation. (See attached)
- In February, visits to St Mary's Hospital Grand Junction and Mercy Hospital in Durango occurred to discuss possible affiliations. A meeting with Montrose Memorial Hospital will be scheduled. Gordon Reichard, Incoming Executive Director of TMC, will meet with TMC Medical Staff to prioritize services enumerated in the THD Strategic Plan which will be included in any affiliation agreement to be drafted. It is anticipated that a memorandum of understanding will be drawn up with one of the regional hospitals by May 2007.
- Gary Conrad, DDS's proposal for lease buy out was accepted by the board. A letter of commitment will be drafted and signed by Gary Hughes to procure space for TMC now being occupied by Telluride Dental. (See attached) The board directed Eric Adolphi to present a plan for space utilization to be approved by the board. Eric will contract with Hensen Construction for the work and will hire temporary employees to do the work.
- Eric Johnson, FNP summarized improvements in Primary Care featuring an increase in patient visits per hour, implementation of chart audits in QA and the printing and pending distribution of a brochure and newsletter (see attached). The board requested a report quantifying the efficacy of the community clinic.

VI. PRE-EMPLOYMENT SCREENING - Nan Dudek

A proposal and policy & procedure for pre-employment screening were presented to the board. Screening will occur for prospective employees. The board accepted the proposal as written for immediate implementation. (See attached)

V. FINANCIAL REPORT - Julie Wesseling

The finance report and a letter from GO Partners concerning accounts receivable were summarized and discussed. (See attached)

For the March Regular Board Meeting, the board requested a report summarizing the visitations to AthenaHealth and Peak Billing by the staff group assessing their billing processes.

VII. **BOARD SUBCOMMITTEE REPORTS** These reports were given out of order due to Dr Hehir's attendance at another meeting.

- Medical Quality Assurance - No report was given.
- Personnel - Mark O'Dell, Bill Grun, Peter Hackett, MD and Kent Gaylord, MD met with a pediatrician to discuss possible future employment at TMC.
- Finance - No report was given.
- Grants - Barbara Newby, TMC Grants Committee Coordinator, presented reports concerning TMC Grant History and Grant Targets for 2007. The focus of the committee is to solidify a plan for grant acquisition by the end of 2010. Requirements for grants and grant follow up were discussed. The board acknowledged the benefit of having formed the TMC Grant Committee. The board directed Barbara to prepare a report updating the work of the committee for presentation at the March Regular Board Meeting
- Capital Equipment and Facilities - No report was given.
- Strategic Planning - Bill Grun reported that the board action items presented at the December 21, 2006 Regular Meeting are being completed on schedule.
A Memorandum of Understanding with University of Colorado is being drafted and will be presented at the March Regular Board Meeting.
The THD Strategic Plan has been presented to all government and community groups.

IV. **MEDICAL STAFF REPORT**

No Medical Staff report was presented.

Allen Solomon, MD stated the need to specify privileges granted to Specialty Providers at the time of credentialing. Nan will send a letter of clarification to Dr Dahl and incorporate that into the credentialing process in the future.

IX. **OLD BUSINESS**

A revised Telluride Foundation/THD Agreement will be drafted after the FEAST in March 2007.

X. **NEW BUSINESS**

Peter Hackett, MD and the Telluride Medical Center were listed as one of the US top 100 travel medicine providers in Conde-Nast Traveler. This is Gary Hughes' last board meeting. Allen thanked Gary Hughes for he's done to get TMC on the right track and wished him the best of luck in the future. Mark expressed admiration for Gary's continued efforts toward improvement.

XI. **PUBLIC COMMENT**

There was no additional public comment.

XII. **ADJOURNMENT**

The meeting was adjourned at 10:07am.

Minutes prepared by Nan Dudek.



Alexandra Corson Dujardin, Secretary
Telluride Hospital District