

**TELLURIDE HOSPITAL DISTRICT**  
**May 15, 2008**  
**REGULAR BOARD MEETING MINUTES**

*Board Members in attendance: Bill Grun/President, Albert Roer/Treasurer, Allen Solomon, MD and Pamela Sante. Kate Wadley was absent.*

*TMC Management Present: Gordon Reichard/Administrator, Nick Ball, CPA, Nan Dudek/HR Manager & Recorder, Dan Hehir, MD/Chief of Medical Staff, Sharon Grundy, MD/Medical Director Primary Care, Eric Johnson, CFNP/PC Manager, Eric Adolphi, IT Manager. Also in attendance: Erik Goodfriend of Mahlum Architects and Michael McAllister, Architect.*

**I. CALL TO ORDER & PUBLIC MEETING WELCOME**

Bill Grun called the meeting to order at 8:35am. New Board Member Pamela Sante was welcomed.

**II. MINUTES**

The minutes of the March 27, 2008 Regular Meeting were presented and discussed.

Motion: Allen Solomon, MD moved to approve the minutes of the March 27, 2008 Regular Meeting.

Albert Roer seconded the motion. The motion passed with the four members present voting in favor.

**III. ADMINISTRATOR'S REPORT**

Gordon Reichard presented the report and items included were discussed. (See attached)

AR Services will be receiving its first accounts on the patient portion of TMC bills. A letter will be sent to patients 30 days after they have received their first statement from TMC indicating the balance due.

Michael McAllister presented the plan for remodeling the reception area. The design will provide more privacy for patients and better flow of staff and patients through the building. Estimated cost is \$15,000 to \$25,000.

A PC efficiency plan has been developed by PC and Pt Relations to focus on maximizing patient counts without overwhelming the staff.

The site matrix use to compare various sites for building the new facility was reviewed. Various lots in Lawson Hill and the airport were not included in the matrix because they were not viable options. There has been no response from Idarado to several requests for meetings to discuss possible purchase of TMC's current site. The preliminary appraisal of the RV lot property has been received (see attached) and the next steps with that Town of Telluride can now be taken. Currently, the RV lot is the only viable site for the new facility.

The New Facility blog website is running <http://info.tellmed.org>.

The Underwriter selection committee met to interview the three finalists, RBC Capital, Piper-Jaffray and DA Davison. Gordon recommended to the board the selection of RBC Capital for their extensive experience in elections and local knowledge. The board concurred with the recommendation.

The Specialist Report was discussed. The number of days that specialists were at TMC increased over 2007. Dr Dwyer has stopped coming due to his patient load in Montrose and Dr Beim was here less due to the weather. Her practice in Gunnison is also getting much busier and she is hiring another physician.

Fundraising was discussed. The money received from the 2009 FEAST will be applied to the costs of building a new facility. An RFQ was sent to various Capital Campaign Consultants. Screening of the applicants will be done by the Fundraising Subcommittee (Albert Roer and Kate Wadley) with Gordon. The tax id for TMC non-profit has been received under the name Medical Center of Telluride.

Motion: Albert Roer moved to change the name from Telluride Medical Center as used in the 2007 bylaws to Medical Center of Telluride as registered with the IRS. Allen seconded the motion. The motion passed with the four members present voting in favor.

Radiology QA is being requested from St Mary's. For the June meeting a report on the financial status of ultrasound was requested.

Eric Adolphi provided an update on IT and will present a report on the strategic plan for IT at the August Board Meeting.

**IV. FINANCE REPORT**

Nick Ball presented this report. (see attached)

Ball and Associates was hired to help streamline financial practices at TMC. The closing date each month will be the 10<sup>th</sup>. Reserves were lowered. Cash reserves are currently \$1.25M. The AR is down particularly over 90 days.

**V. MEDICAL STAFF UPDATE**

Dan Hehir, MD presented the report.

Dr Ptak's requested privileges were discussed and accepted.

**Motion:** Allen Solomon, MD moved to grant full privileges until August 2010 to Jeffrey Ptak, MD as recommended by Medical Staff. Bill Grun seconded the motion. The motion passed with 4 members present voting in favor.

Dr Raney's outstanding references were received and her application is complete.

**Motion:** Allen Solomon, MD moved to grant privileges in psychiatry to Lori Raney, MD until August 2010 as recommended by Medical Staff. Bill Grun seconded the motion. The motion passed with the four members present voting in favor.

**Motion:** Allen Solomon, MD moved to grant privileges in psychiatry to William Karls, MD until August 2010 as recommended by Medical Staff. Bill Grun seconded the motion. The motion passed with the four members present voting in favor.

Ultrasound readings will be done by Virtual Radiologic from Minnesota using the credentialing contract they provided if approved by Medical Staff.

**Motion:** Allen Solomon, MD moved to approve Virtual Radiologic to read ultrasound studies as recommended by Medical Staff. Bill Grun seconded the motion. The motion passed with the four members present voting in favor.

**V. BOARD SUBCOMMITTEE REPORTS**

Medical Quality Assurance - Allen Solomon, MD no additional report was given.

Personnel - Pamela Sante was assigned to the committee as the sole member pending an additional assigned. Albert Roer will be an interim member.

Finance - No additional report was given.

Capital Equipment - The list of capital equipment requested by TMC for 2009 will be presented at the next meeting. Allen voiced his objection to the Medical Capital Fund refusing to provide funds for the new facility expenses without a voting on the subject.

Fundraising - A strategic plan for fundraising will be developed when the capital campaign consultant is hired.

Strategic Planning - This committee will be dormant until the fall.

**VI. OLD BUSINESS**

Gordon will set a date for hosting the quarterly meeting with St Mary's concerning our affiliation.

Gordon's incentive bonus will be reviewed at the June meeting.

**VII. NEW BUSINESS**

Upcoming meetings of the board are June 12<sup>th</sup>, July 24<sup>th</sup> and August 21<sup>st</sup> from 8:30am to 12:30pm.


**VIII. PUBLIC COMMENT**

There was no additional public comment.

**IX. ADJOURNMENT**

The meeting was adjourned at 12:33pm.

Minutes prepared by Nan Dudek

  
Bill Grun, Chair Telluride Hospital District