

TELLURIDE HOSPITAL DISTRICT
December 15, 2009
REGULAR BOARD MEETING MINUTES

Board Members present: *Bill Grun/President (via phone); Pamela Sante/Vice-President; Allen Solomon, MD/Secretary; Albert Roer/Treasurer and Dan Garner*

TMC Management Present: *Gordon Reichard/Administrator; Julie Wesseling/Financial Manager; Dr. Dan Hehir; Dr. Peter Hackett, ED Medical Director & IFAM Executive Director and Eric Johnson, TMC Primary Care Clinic Manager*

I. CALL TO ORDER & PUBLIC MEETING WELCOME

Dr. Solomon called the meeting to order at 8:37 am. Meeting held at the Mountain Village Town Council Chambers.

II. MINUTES

The minutes of the October 23, 2009 Regular Board Meeting and the Special Board Meeting minutes of November 24, 2009 were presented.

Motion: A motion to approve both minutes was approved and seconded. The motion passed unanimously by the four members present and Bill Grun via phone.

III. MEDICAL STAFF UPDATE

Dr. Hehir reported that Dr. Craig Peterson of Montrose is a member in good standing at Montrose Memorial Hospital. He recently spoke with Dr. Peterson and he stated that he intends to do only patient consultations at TMC as a visiting specialist. Dr. Hehir recommended that the board approve Dr. Peterson's credentialing application.

Motion: A motion was made, seconded and passed unanimously to approve the credentials application of Dr. Craig Peterson, Urologist to the TMC Medical Staff.

Dr. Hehir briefly discussed the possibility of the addition and the timing of dermatology, OB/Gyn and pediatrics to the medical staff as visiting specialists.

Dr. Peter Hackett gave the quarterly IFAM Update:

- Dr. Hackett reported that he is adding internet consultation to his list of services. The patient would sign a waiver assuaging IFAM of liability since Dr. Hackett would not have the opportunity to do a face to face examination.
- The Echo/Ultrasound Tech has resigned and Dr. Hackett is searching for a replacement now. He explained the reasons for her. Finding a replacement is critical because ultrasound provided IFAM with an important source of income and services to the community.
- Overall, IFAM is not too far under budget for FY 09. Dr. Hackett is expecting a donation before the end of the year that will help them to breakeven for the year. He handed out a copy of IFAM's financials.
- Dr. Hackett announced a \$25,000 grant for a herbal study to prevent Mountain Sickness to start after the first of the year

Dr. Peter Hackett apprised the board of the letter from the Telluride Emergency Medicine Specialists (TEMS) recommending a new Medical Director for the Emergency Department. TEMS is recommending that Dr. Diana Koelliker replace Dr. Peter Hackett beginning January 1, 2010.

Motion: A motion was made and seconded to accept the recommendation of the Telluride Emergency Medicine Specialist to appoint Dr. Diana Koelliker as the Medical Director of the Emergency Department effective January 1, 2010.

IV. ADMINISTRATOR'S REPORT

Gordon Reichard presented the Administrator's Report (see attached). The following represent the discussion of the Directors:

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- Gordon discussed the attached TMC Remodel Scheduling Update. Discussed was the 1) State of Colorado Code Review, 2) HARC and 3) Planning and Zoning timeline and recommendations.
- Next he shared the Schedule for Bidding the General Contractor/Contract Manager as contained in the RFP. The RFP was released to the potential contractors on 12/15/09 - attached.
- The 2010 TMC Staff Bonus Plan was discussed and the following modifications were made:
 1. The new patient satisfaction survey was discussed and slightly modified to better define the specific measures. The Patient Satisfaction Survey postcard was modified to replace "Our mission" with "Our desire"
- The 2009 Annual Report was discussed and found to be satisfactory.
Motion: There was a motion and a second to approve the 2009 Annual Report. The motion carried unanimously.
- Gordon shared the new agreement with the Telluride Daily Planet for a 52 week advertising presence. The board requested that once the Communication Consultant is hired that they be brought-in to help establish the advertising calendar. They also suggested that TMC use some of this advertising capacity to promote the pediatrics capacity at the med center to meet the community demand for these services locally.

Kate Wadley gave the TMC Foundation update:

- Plum TV is currently producing a 5 minute video for the FEAST. They are also producing a 30 second ad to run on their local channel over the holidays to feature the ER and our upcoming remodel followed by a brief 'this is how you can support us' message.
- The local newspapers ran a PR piece on the FEAST on December 10, 2009
- Kate has been working with the new management of Peak's Resort to hold a Holiday Reception there on December 19 to benefit the TMC Foundation.
- The Dolce "Shop and Swap" event is being organized for February and will benefit the TMC Foundation
- Dr. Allen Solomon requested that next year Kate conduct a year-end General Giving Campaign (Nov/Dec). He requested that this be put on the TMC Foundations annual fundraising calendar.
- It was pointed out to Kate that other charity fundraisers allow tickets to be purchased before Dec 31 for the following year's event for tax purposes. Kate was going to take it under advisement.

Julie Wesseling reviewed the following points with the board:

- The 2010 Operating Budget was reviewed without any comments.
Motion: A motion was made to accept the 2010 TMC Operating Budget and seconded. The motion was approved unanimously.
- Julie presented four Resolutions:
 1. **Motion:** The board moved, seconded and unanimously approved the Resolution to Set the Mil Levy.
 2. **Motion:** The board moved, seconded and unanimously approved the Resolution to Adopt a Budget for 2010.
 3. **Motion:** The board moved, seconded and unanimously approved the Resolution to Appropriate Sums of Money for 2010.
 4. **Motion:** The board moved, seconded a Resolution to unanimously approve a Supplemental Budget and appropriations for 2009.
- Julie reviewed the November Financials with the board and they expressed satisfaction with the current position.
- Julie reviewed the proposed ballot measure for November 2010 that could adversely impact special districts - Attachment.
- Dr. Solomon complimented TMC on the self-pay statements that the medical center is now producing. He felt the bill was easy to understand and supplied the necessary information for the patient to see what had been adjudicated and the remaining balance. One improvement Dr. Solomon suggested was to add the ability to pay the bill by credit card. Julie said she would pursue a resolution.

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V. SUBCOMMITTEE REPORTS

Medical Quality Assurance - Allen Solomon, MD

No Report

Personnel - Pamela Sante/Dr. Solomon

The Personnel Subcommittee recently met with Gordon to receive feedback from his leadership program he attended in November at the Center for Creative Leadership. Gordon's title was also discussed and the personnel subcommittee recommended to the board that his title be changed from Administrator to Executive Director effective immediately. The board affirmed the Personnel Committee's request for a title change.

Finance/Audit - Dan Garner/Albert Roer

Per above; the board approved the 2010 Operating Budget and associated resolutions.

Capital Equipment - Albert Roer/Dr. Solomon

No report

Communications/Public Relations - Pamela Sante/Dan Garner

The Communications Subcommittee reported that they still have a candidate for the Communication Consultant position to interview but felt confident that there are two viable candidates and that one will be selected by January 1, 2010.

Strategic Plan - Bill Grun

The board reviewed the TMC 2010-2013 Strategic Plan. There was a discussion of a TMC Dashboard to monitor progress toward achieving the goals set forth in the strategic plan. The board felt that the dashboard was a good idea and that as it became evident other goals needed to be added to the dashboard they would recommend it at that time.

Motion: There was a motion and second to approve the acceptance of the TMC 2010-2013 Strategic Plan. The motion passed unanimously with an accommodation for Nancy Talmey who assisted the board with development of the plan.

IFAM Liaison - Bill Grun - No Report

No Report

VI. OLD BUSINESS

Bill requested that the various subcommittees bring their 'charter' to the January board meeting.

VII. NEW BUSINESS

Dr. Solomon raised the question whether we are going to approach the Telluride Town Council to gauge if they are supportive of the development of the RV Lot for construction of a new medical center. The board is in full support of approaching the Town Council to gain their support at some point in the future.

Board Meeting Times:

January 29, 2010; 8:30 am - 12:30 pm; At the Telluride Fire Station

February 26, 2010; 8:30 am - 12:30 pm; At the Telluride Fire Station

March 26, 2010; 8:30 am - 12:30 pm; At the Telluride Fire Station

VIII. PUBLIC COMMENT

No Public Comment

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IX. ADJOURNMENT

Pamela Sante moved to adjourn at 11:31 am

Minutes prepared by Gordon Reichard

A handwritten signature in blue ink that reads "Allen J. Solomon". The signature is written in a cursive style with a horizontal line extending from the end of the name.

Allen Solomon, MD
Secretary, Telluride Hospital District Board