

**Telluride Regional Medical Center Board of**

**Directors**

**Minutes: July 28, 2017**

**Attendance: Robert Pinkert, Richard Betts, Carol Kammer, Davis Fansler (by phone), Members Absent- Richard Cornelius**

**Staff: John Gardner, Amy Tokarz, Diana Koelliker, Paula Scheidegger**

**Guests: Carly Shaw, Renee Marr, Mark Tompkins (on phone)**

<b>AGENDA</b>	<b>TOPIC</b>	<b>DISCUSSION</b>	<b>RECOMMENDATIONS/ACTION</b>
Call to Order		Richard Betts called the meeting to order at 8:30	
Approval of Minutes	From June 23rd	Carol motions to approve the minutes as presented.	It was moved and seconded to approve the June 23, 2017 Board Minutes. The motion passed.
Medical Staff Report	Diana Koelliker	No update.	
Administration Reports			
CEO Report	John Gardner	See written report.	
		Regarding the temporary conference room in the works. John and Kate met with the interim town planner, to determine what it would take to get Town approval. Current policy is to allow temporary structures for 6 months and then apply for an additional 6 months. The Town staff is willing to work with us to get the code changed to allow for a longer duration. They are recommending we submit an application	

		for a hearing in August to request the 6 month application, They will discuss changes in the code at end of August. We would apply for 6 months, with the understanding we would need code change. Would also make this plan known to Larry Fisk at Idarado.	
		We are researching new medical benefit plans- exploring medical benefits package. Feedback and discussions suggest that the structure we currently use is better than others available.	
		A printout of CPC dashboard to show the patient empanelment and numbers of patients was presented. It included a listing the CMS quality measures that we are reporting on for CPC+. According to Paula, working with CMS to improve this system.	
		We are considering new performance approval systems to replace current system of Halogen. Contract with Halogen ends in September.	
ED Report	Diana	ED patient visits are a little bit down this month compared to July last year.  T-systems has been chosen as the EMR for the ED. The monthly fee will be \$3000. The implementation costs are approximately \$50,000 to prepare the software for the Medical Center and develop the interfaces between other applications.	It was moved and seconded to approve the capital expenditure required to implement the T-Systems EMR. The motion passed.
PC Department Report	Paula Scheidegger	Visits have picked up. New hires Jana Faragher, NP and Elaina Collins, PA both very productive in seeing patients. Eric Johnson's schedule is	

		<p>adding more patients. Changes taking place in the lab. Nancy has accepted the lab tech lead to assume more responsibility in the lab and possibly improve revenues.</p>	
		<p>Carol reported on PC QA meeting and the discussion on phone responses and how to educate patients and make patients more comfortable with the phone process, as well as the nurse/provider roles in the phone encounters. The Clinic is interested in exploring modifying the Clinic configuration to create care team pods which would let the providers and nurses sitting together to facilitate communication.</p> <p>Robert reported ED QA went smoothly.</p>	<p>As Davis Partnership evaluates the Medical Center they will work with PC staff to determine what modifications would be required to create the pods.</p>
<p>Finance Department Report</p>		<p>Julie reviewed the June financials. We are fully staffed. In April and May we were down 1 full time provider. We have added a PRN NP and a full time PA. Imaging and lab visits down, but optimistic with full staff, numbers will be positive.</p> <p>There was a discussion capitation vs fee for service revenue and how best to track these revenue. We are not meeting our budgeted net revenue projections. Grants and operating revenue are expected to increase to get us closer to budget.</p>	

TMC Foundation Report		See written Board report.	
Other Board Reports	Richard Betts and Davis Fansler	<p>Richard and John met with the Lawson Hill Owners Association Board to discuss our needs for a hospital site and the potential of the Medical Center acquiring lots H and I. The Board indicated that they needed to complete an assessment of the Lawson Hill needs before they can consider and discussions about making those sites available for the development of the Hospital. The Lawson Hill Board was uncertain as to when they would be ready for future conversations.</p> <p>Mark Tomkins discussed consideration of potential for parcels near the airport. Davis, Richard and John had met with Mike Rozycki to discuss land availability in that area. There is no commercial/industrial zoned property available. Discussion continued on other possibilities of land parcels in the area. Some may not have the current zoning we need, but possibility of change.</p> <p>The Board agreed that the Medical Center should attend the August Tri-Government meeting and provide an update on our site acquisition efforts.</p> <p>Davis Partnership architect has suggested that a phased construction on the current site</p>	

		might be possible. Richard has a meeting with Larry Fisk of Newmont Mining the week of Aug 14 <sup>th</sup> . This will be an opportunity to determine what the Company is willing to do with the Medical Center into the future.	
Old Business		NONE.	
New Business		<p>IT Network Upgrade Approval : It was requested that the old Network servers be replaced. This project would allow the Medical Center to consolidate Network support with Mitchell and Company. They would manage all aspects of the Network and backup Eric when he is unavailable. This upgrade should carry us to new facility.</p> <p>Emergency Department door replacement-The current door has been repaired multiple times and is continually malfunctioning.</p>	<p>It was moved and seconded to approve the IT Network Upgrade. The motion passed.</p> <p>It was moved and seconded to approve the replacement of the ED door, contingent upon the receipt of competitive bids. The motion passed.</p>
		<p>November and December meeting date discussion: All meeting dates and times for 2017 will remain as scheduled, with the exception of December meeting. It is recommended that the December meeting be moved to December 15<sup>th</sup>, in order to comply with budget approval deadlines.</p>	The motion to change the December meeting date to December 15 <sup>th</sup> passed.
Public Comment		NONE	

Meeting Adjournment		Meeting adjourned 10:39	It was moved and seconded to adjourn the meeting. The motion passed.
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Signed Carol Kammer

Carol Kammer, Board Secretary