

Telluride Regional Medical Center Board of

Directors

Minutes: November 17, 2017

Attendance: Robert Pinkert, Richard Betts, Davis Fansler (on phone), Richard Cornelius

Staff: John Gardner, Amy Tokarz, Diana Koelliker, Paula Scheidegger, Julie Wesseling, Kate Wadley, Sharon Grundy

Guests: None

AGENDA	TOPIC	DISCUSSION	RECOMMENDATIONS/ACTION
Call to Order		Richard Betts called the meeting to order at 8:30.	
Approval of Minutes	From 9/ and 10/10/17	.	It was moved to approve the August 25, 2017 minutes. The motion passed.
HR Report	Sandy Alexander	<p>We have recently implemented a new employee appraisal system (Cornerstone) to replace the previous system (Halogen). Benefits of Cornerstone are reduced cost, capacity to include all employees (including PRN) , as well as it is an intuitive system- with many visual cues and representations. Managers and staff have been trained and a timeline is in place to utilize the system to complete 2017 end-of-the-year appraisals and compensation increases.</p> <p><u>Open Enrollment</u> TRMC has hired AJ Gallagher to assist with benefits package. Reviewed current provider as well as outside providers. Current provider</p>	

		<p>(CEBT) proved to be most cost effective. (United product) Previously TRMC had 3 plans, and now 2 high-deductible health plans.</p> <p>Questions and discussion followed, regarding TRMC costs as well as the cost to employee.</p> <p>Dental insurance remains as a calendar year enrollment—will renew/open enrollment in Fall 2018.</p> <p>In process, a survey regarding John, will go out Monday, Dec 18th to all managers and employees. Staff members present asked if the survey could go to all employees. They will have 1 week to complete.</p> <p>Richard asked to have Board members review the questions before the survey goes out to staff.</p>	
Medical Staff Report	Diana Koelliker	<p>Approval needed for the following;</p> <p>Locums ER MD, Dr. Sohil Patel previously rotated at TRMC as a resident. Application is complete and approved by Dan. No contingencies noted.</p>	<p>Robert Pinkert motioned to approve Dr. Patel’s Medical Staff privileges, Richard Cornelius seconded. The motion passed.</p>

		<p>3 Resident applications for Medical Staff privileges are complete and recommended to be approved.</p> <p>Peter McCann, MD Anatoly Kazakin, MD Stephen Pecevich, MD</p>	<p>Robert Pinkert motioned to approve the Medical Staff Privileges for all three applicants, Richard Cornelius seconded. The Motion passed.</p>
Administration Reports			
CEO Report	John Gardner	See written report.	
		Reporting on monthly dashboard, ED receives favorable responses	
		Meeting all goals of accounts receivable- especially ED, is doing much better than goal.	
		Operating margin—The accounting for our Care Management Grant from Rocky Mountain Health Plans was modified to be reflected as income for 2017,	
		Discussions about materials management. Staff went to ECW conference, looking into materials management piece of ECW. Some discussion of purchase requisitions process. Has been decided that yes we need some sort of process even if we do not implement a complete materials management program.	
		Behavioral Health Update: One BHC currently on staff. TRMC went down the pathway with one potential candidate, but salary expectation	

		exceeded our offer. John communicating with Center for Mental Health to provide BHC support and to further integrate BHC in our regular patient care.	
		Network and firewall upgrade this week has gone well. Kudos to Eric A. on a successful effort with assistance from Matt of Mitchell and Company.	
		We waiting on the Town Council to change the Code to allow temporary structures to be used for up to three years. Permit has been approved for ramp and deck. That construction of entrance area will begin November 27 th .	
ED Report	Diana Koelliker	The EMR has been implemented. . It has gone smoothly. Thankful for low-volume time to get adjusted to the system. Charts being produced have been much appreciated. Also providing positive benefit in billing, as this is an automated system. Still working out some interfaces and hopeful to get that straightened out. Staff are providing positive feedback. With mountain opening delayed, we will pay close attention to staff.	
PC Department Report	Paula Scheidegger and Sharon Grundy	Positive report on numbers on 1000+ patients for October. Worked together to add 70 more patients in October. Also credited to promotion of preventive health month. Fully staffed and all working well together.	

		<p>\$20,000 of CPC grant is on hold—waiting to see how we are doing on quality measures Need to meet 70% on 6 measures—currently hitting that on 5 measures. Example: Fall risk, (fall risk assessment on over 65) depression screening, blood pressure screening, etc.</p> <p>Dr. Grundy’s practice is closed to new patients, Dr. Gaylord’s practice is closed to new adult patients. Christine seeing >15 patients a day. Christine unique in that she does manipulations and IUD implants. Scheduling templates allow 17 patients per day for all providers.</p> <p>QA Meeting for PC- was cancelled. No report.</p> <p>QA Meeting for ED- Carol attended. No report.</p>	
Budget Hearing		<p>The County is requesting all the paperwork to her for the mill levy approval. Today we have the number we are projecting as of today. This paperwork will be completed and provided to the county on or before Dec 15th. Today budget hearing needs to happen.</p>	<p>Finance Committee will convene two more times prior to the December 15th Board Meeting.</p>
Finance Dept Report	Julie Wesseling	<p>September financials included in board report. Preliminary October numbers are strong. ED patient visits are under budget, the PC visits are up.</p>	

		<p>We have some off-setting variances. Expects to end up close to the budget numbers for 2017. No change in radiology, ED or lab numbers.</p>	
<p>TMC Foundation Report</p>	<p>Kate Wadley</p>	<p>The Telluride Women’s Give will cover the cost of the ramp construction. We have submitted grant to Telluride Foundation to cover 40% of the cost of the EMR for the Emergency Room. She is in the process of working with Beth Kelly to rebrand our grateful patient brochure. Studies show that gratitude is a critical part of healing process. Focusing on cultivating the grateful patient initiative. The year-end letter has been sent out, and donations are rolling in.</p>	
<p>Other Board Reports</p>	<p>Richard Betts and Davis Fansler</p>	<p>Richard Betts, John Gardner and Carol Kammer met with St Mary’s in GJ. Talked about possible opportunities to avail ourselves to a partnership/alliance—where opportunities might lie for us to work together. St Mary’s is interested in establishing relationships that aren’t necessarily as formal as ownership.</p>	

		St Mary's has offered to come to Telluride to give a presentation on possible opportunities. Looking to do that in the beginning of the year.	
Land		Richard Betts met with mayor of Mountain Village to discuss opportunities for land trade or other site acquisition opportunities.	
Old Business		NONE.	
New Business		Discussion brought up regarding two different PC electronic record systems and how to evaluate, choose and implement. Supporters of both systems exist. At December board meeting, we will have input of outside consultant and determine a plan of action regarding this conflict. Goal would be to improve the way we operate.	
Public Comment		NONE- Diana K wants minutes to reflect she is being optimistic about construction of new facility.	
Meeting Adjournment		Robert Pinkert motioned to adjourn. Richard Cornelius seconded.	Meeting adjourned.

Signed _____

Carol Kammer, Board Secretary